



Pre-Balance Reading and Investigation of HVAC Systems

Purpose Of RFP

This RFP is intended to solicit a lump sum price to provide Pre-Balance Readings and Investigation for the HVAC system at Shiawassee Health and Wellness, 1555 Industrial Drive, Owosso, MI 48867. The Pre-Balance Readings and Investigation is to include the entire area of the Main Building and the Warehouse.

Site Walkthrough

All bidders must examine the site in person and be familiar with existing conditions. A site walkthrough is scheduled for **Thursday, October 24, 2024 at 9:00 AM**. Interested parties will meet at the main entrance, Door A of Shiawassee County Health and Wellness, 1555 Industrial Drive, Owosso, MI 48867.

Any other walkthroughs requested can be scheduled by emailing Bill Rogers, Owner's Representative, at wrogers@efc-mi.com. Additional walkthroughs are subject to the availability of Owner's Representative and Shiawassee County Health and Wellness staff availability

Scope Of Work

A lump sum cost for consultation scope of work as laid out below. The lump sum cost for this consultation is agreed to upon RFP acceptance

1. Flow readings of all existing RTUs and grills/registers/diffusers
2. Tracing of existing ductwork from RTUs to grills/registers/diffusers. Provide information on duct condition and if it is insulated
3. Analysis of system duct leakage
4. Provide and identify any existing equipment not functioning properly
5. Provide general routing sketch of existing systems

Pre-Balance Reading and Investigation of HVAC Systems

6. Review distribution to identify if duct leakage services would be beneficial and if external duct insulation is existing or could be added to allow for better system operations and energy cost savings

Bid Submission

Bids shall be submitted no later than 3:00p.m. EST on November 8, 2024 and/or shall be submitted by email to AccountsPayable@shiabewell.org with the subject line “Pre- Balance Reading and HVAC System Investigation” or by mail:

Shiawassee Health & Wellness
Accounts Payable – Pre-Balance Reading and HVAC System Investigation RFP
1555 Industrial Dr.
Owosso, Mi. 48867

Include a copy of company general and automobile liability and Workmen’s Compensation insurance certificates with bid submission.

Any proposals received after 3:00 PM EST on Friday, November 8, 2024 will be disqualified from consideration.

Shiawassee Health & Wellness reserves the right to accept or reject any or all bids.